

মিটিং রেজল্যুশন বই
MEETING RESOLUTION BOOK

মিটিং নং / Meeting No.	উপস্থিত সভ্যগণের নাম NAME OF MEMBERS PRESENT	স্থান / Place
তারিখ / Date		সময় / Time
১। 1.	৫। 8.	১৫। 15.
২। 2.	৯। 9.	১৬। 16.
৩। 3.	১০। 10.	১৭। 17.
৪। 4.	১১। 11.	১৮। 18.
৫। 5.	১২। 12.	১৯। 19.
৬। 6.	১৩। 13.	২০। 20.
৭। 7.	১৪। 14.	২১। 21.

নং / No.	রেজল্যুশন / Resolution Adopted
----------	--------------------------------



SUSHIL KAR COLLEGE

NAAC Accredited Grade- B

GHOSPUR, P.O.- CHAMPAHATI, 24 PARGANAS (S)
PIN - 743330

PHONE : 03218-260005 / 201034 / 261584

Email : susilkarcollege@gmail.com

Website : www.susilkarcollege.com



NOTICE by IQAC

Date:07-08-2020

Due to some unavoidable circumstances & technical disadvantages we could not submit the SSR in due course of time. And now in this covid situation it has been rather impossible to do the same as the Government has declared Lock Down for all academic institutions. But we have a positive intention to proceed so that NAAC ,3rd cycle can be done as early as possible after the Lock Down is over. How ever IQAC of the college is not at all inactive to maintain the quality concerned.For the reason ,IQAC desires to continue it activities operating an offline meeting on 18-08-20 in college at principal's room.So all members are asked to join the meeting , if possible , maintaining all covid norms. A handsome number of members could attend the meeting signed below to discuss over the agenda stated in the notice intimated personally.

Agenda1: To read and confirm the resolution of the previous meeting dated 17-12-19

Agenda2: To organize online classes sending study materials and etc. creating whatsapp groups for different semesters.

Agenda 3: Totake initiative for outreach programmes operating locally by the local stokeholders of the college .

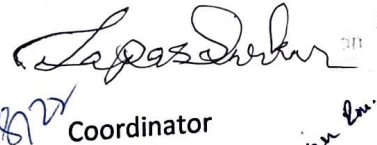
Agenda4: Miscellenous.


Principal

P. Bone
Shon,



S. Chakraborty
Shishu


Coordinator





Resolution:

All IQAC members along with the principal have assembled in college for a meeting maintaining all covid norms on 18-08-20 at 1PM in principals' Room where the following resolutions have been taken against

The agenda stated in the previous notice dated 7-08-20.

Agenda 1:

Minutes of the previous meeting of 17-12-2019 are read and confirmed.

Agenda 2:

Faculty members informed that whatsapp groups for different semesters had been formed where online classes along with voice mails and study materials were sent in a regular manner. Arrangement of online examinations were also done according to the initiative and suggestions of the IQAC. The performance of the cell thus could be justified during the pandemic situation.

Agenda 3:

- a) Principal informed that some relief in the form of food grains were distributed to the five adopted villages with proper guideline of the authority out of college fund which was according to the initiative taken by the IQAC.
- b) A central government scheme meant for assistance for awareness and improvement of the socio-economic well being of the rural community. The college received Rs50000 under UBA scheme and adopted five villages named Kamalpur,,Naridana(C.T.),Haral,China & Begampur. In the

Pandemic situation the college authority thought to utilize the fund for providing reliefs to the people of the villages. The college distributed food items, sanitary goods to 100 families (approx.). In this way the out reach programmes suggested by the IQAC were met.

- c) Principal informed that the office had been shifted to the new building to provide more infrastructure facilities.

Agenda 4: Miscellaneous..

- a) Due to covid situation Academic Audit sub-committee as well as Administrative sub-committee formed earlier could not function properly.

Furthermore, Financial audit of the College could not be done. However, the Principal and IQAC jointly verified whether classes taken by the different faculty members of all departments were regular. Faculty members have conducted Internal Assessments, Tutorials and Theory examinations in online mode. Different Departments have prepared academic calendars, as well as, teaching plans to take proper online classes.

Moreover, shifting of the office in the new building was done in the period and the Principal had visited the college in regular manner to supervise and support the college staffs. Those were the performances of the IQAC as well as college during the Lock Down period.

- b) Fund received in the period

1) Unnat Bharat project: Rs 50000.

Meeting ended with a vote of thanks to the chair and members.



Shahol
R. B. ...

Shankar B.
B. S. ...
S. ...

AKG

K

R

S. S. ...

Shankar B.
ch. ...

Shankar B.

মিটিং রেজল্যুশন বই
MEETING RESOLUTION BOOK

মিটিং নং / Meeting No.	
তারিখ / Date	

উপস্থিত সভ্যগণের নাম
NAME OF MEMBERS PRESENT

স্থান / Place	
সময় / Time	

১। ১.		১৫। ১৫.
২। ২.		১৬। ১৬.
৩। ৩.		১৭। ১৭.
৪। ৪.		১৮। ১৮.
৫। ৫.		১৯। ১৯.
৬। ৬.		২০। ২০.
৭। ৭.		২১। ২১.

নং / No.

রেজল্যুশন / Resolution Adopted



SUSHIL KAR COLLEGE

NAAC Accredited Grade- B

GHOSH PUR, P.O.- CHAMPAHATI, 24 PARGANAS (S)
PIN - 743330

PHONE : 03218-260005 / 201034 / 261584

Email : susilkarcollege@gmail.com

Website : www.susilkarcollege.com



NOTICE by IQAC

Date:17-05-21

IQAC arranges a meeting in the college premises on 25-05-21 at 1PM for which all members are requested to join maintaining covid norms along with the Principal to resolve the following agenda.

Agenda 1:

To read and confirm the minutes of the last meeting dated 18-08-20

Agenda2:

Plan of activities for 2021-22.

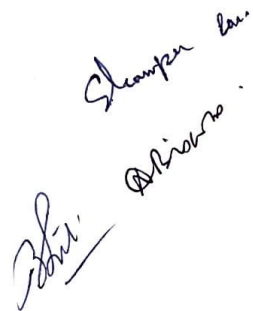
a) Increase of class room.


Principal


Coordinator


S. Chakraborty


P. Bose


Shampur

Meeting No.28th

Place:Principal's Room

Date:25-05-21

Time:1PM

A meeting of IQAC is held on 25-05-21 at 1PM in the college in principal Room in the new building maintaining covid norms in presence of the members where the following resolutions were done .

Agenda 1:

To read and confirm the minutes of the last meeting dated 18-08-2020.

Agenda2:

Plan of actions for 2021-22 has been undertaken by IQAC given below:

- a) More infrastructural benefits . The principal informed that according to the advice of IQAC more class rooms would be available in the next session for the students.
- b) To undertake educational tours by various departments when covid would be over.
- c) IQAC plan to inaugurate physics laboratories along with office , teacher's Staffroom and principal's room as early as possible that would release more classrooms available once the offline mode is started.
- d) More and more purchase of computers and other electronic devices of various forms to provide better infrastructure development.
- e) Emphasis on non-conventional fund collection.
- f) To take initiative to arrange some alternative source of power having non-conventional character.
- g) Department wise allocations of classrooms have been suggested .
- h) Academic Audit sub- committee as well as Administrative Audit sub-committee. Audit started its functioning in limited scales reviewing the online classes taken & study materials sent by the teachers in their respective whatsappgroups.The principal also visited the office with IQAC coordinator to review the Administrative works like examination forms filling-up and admission processes and other works are whatever done properly.
The principal informed that the above -mentioned action plans of the institution more student and teacher friendly .The meeting was ended with a vote of thanks to the chair and the members

Agd
P. Ban

Is H
A
Aheri
Anil Basan
Shampa B.
A

Signature
A. Biswas
S. Chakraborty
Zaiti

মিটিং রেজল্যুশন বহি MEETING RESOLUTION BOOK

মিটিং নং / Meeting No.	
তারিখ / Date	

উপস্থিত সভ্যগণের নাম

NAME OF MEMBERS PRESENT

স্থান / Place	
সময় / Time	

- ১। ১. [Signature]
- ২। ২. [Signature]
- ৩। ৩. [Signature]
- ৪। ৪. [Signature]
- ৫। ৫. [Signature]
- ৬। ৬. R. Bora
- ৭। ৭. [Signature]

- ৮। ৮. S. Chy
- ৯। ৯.
- ১০। ১০.
- ১১। ১১.
- ১২। ১২.
- ১৩। ১৩.
- ১৪। ১৪.

- ১৫। ১৫.
- ১৬। ১৬.
- ১৭। ১৭.
- ১৮। ১৮.
- ১৯। ১৯.
- ২০। ২০.
- ২১। ২১.

নং / No.

রেজল্যুশন / Resolution Adopted



SUSHIL KAR COLLEGE

NAAC Accredited Grade- B

GHOSH PUR, P.O.- CHAMPAHATI, 24 PARGANAS (S)

PIN - 743330

PHONE : 03218-260005 / 201034 / 261584

Email : susilkarcollege@gmail.com

Website : www.susilkarcollege.com



NOTICE by IQAC

date: 17.11.2021

An offline meeting will be arranged by IQAC on 22-11-2021 in the College premises in Principal room at 2 pm. All teaching & Support staffs and other stake -holders are requested to attend the same, the meeting will be discuss the following agenda;

Agenda 1: To read and confirm the minutes of the last meeting dated 25-05-2021.

Agenda 2: Qualitative initiatives to be taken by the IQAC for the forthcoming periods

Agenda 3: To select a new NAAC coordinator, 3rd cycle and a fresh steering committee with a view to do NAAC, 3rd cycle as early as possible within 31-12-2022.

Agenda 4: Miscellaneous

[Signature]
Principal

[Signature]
Coordinator

[Signature]

[Signature]

[Signature]

[Signature]

[Signature]

[Signature]

[Signature]

[Signature]

Meeting No.29th

Place:Principal's Room

Date:23/11/2021

Time:2pm

A meeting of IQAC is held on 23/11/2021 in Principal's room in the new building at 2pm in the presence of members. The following resolutions are made in the meeting.

Agenda 1:

Minutes of the last meeting dated 18/08/ 2020 are read and confirmed.

Agenda 2:

Qualitative initiative are taken according to the action plans of the last meeting dated 18/08/2020. The resolutions undertaken are as follows:

- a) According to the plan of IQAC, some of the departments are allocated specific class rooms namely, Bengali, History, Commerce, Mathematics.
- b) Educational tours of different departments are planned to materialize soon. The faculties of History, Bengali, Commerce and Mathematics confirmed the same to the IQAC.
- c) Increase of classroom are made possible with the inauguration of the new building where IQAC played an important role to resolve the matter with the cooperation of the Principal.
- d) IQAC with the positive move of the Principal has arranged for Solar-power available as a non-conventional source of power.
- e) IQAC made it possible to provide more benefits of infrastructure with the inauguration of the new building. Further infrastructural benefits are its one of the basic objectives/goals to achieve.
- f) IQAC advised and helped to prepare time-table for offline mode after a long period of online class session, which will be the basis of Academic Audit.

Agenda 3:

- a) The Principal stated the necessity of doing NAAC, 3rd cycle which was pending due to unavoidable circumstances in the COVID situation. To speed up the process the Principal proposed the name of Purbita Bose as the new NAAC coordinator seconded by Dr.SudeshnaChakravorty. AsPurbita Bose was physically absent in the meeting for testing COVID positive, the Principal asked the following teachers to form a new Steering Committee stated bellow:

- 1) Purbita Bose (Coordinator)
- 2) Dr. Amit Tribedi
- 3) Dr. Basab Kumar Sil
- 4) Dr. Raju Dutta

It was also resolved in the meeting that the pending AQAR of the previous years must be submitted within the beginning of the session 2022-23. Finally, it was decided that criterion wise convenors and the members of each criterion would be selected in the first meeting of the new Steering Committee and the other stake holders after the arrival of Dr. Purbita Bose.

Agenda 4: Misc

- a) Principal directed IQAC Coordinator to conduct Academic Audit as well as Administrative Audit Sub- Committee functional accordingly as the duties of their stated earlier before the Pandemic situation. The IQAC coordinator confirmed him to make the processes functional once again. It is also emphasized that the internal type of financial audit of the office would be done for the following years shortly.
- b) Fresh NAAC Coordinator Purbita Bose, handed over IQAC Coordinators list of seven criteria convenors and the name of the members.
- c) Measures are taken by the IQAC making the ambience of the institution These Qualitative upgraded. The meeting ended with a vote of thanks and the members present.
- d) Measures are taken by the IQAC making the ambience of the institution These Qualitative upgraded. The meeting ended with a vote of thanks and the members present.

The meeting ended with a vote of thanks to in the the chair and the members present meeting.