

To  
The Principal  
Sushil Kar College  
Ghoshpur, Champahati

Date: 25.06.2020

Subject: Application for attending one week National Level online Lecture Series

Respected Sir,  
I, Dr. Raju Dutta, an Assistant Professor in the Department of Mathematics of Sushil Kar College would like to attend one week National Level online Lecture Series on “Virtual Teaching-Learning Process & Mental Status” to be organised Department of Education, Sadhan Chandra Mahavidyalaya, South 24 Parganas from 29<sup>th</sup> June to 5<sup>th</sup> July 2020.

I am requesting you to give me the permission and allow to attend me the workshop.

Thanking you.

*Raju Dutta*

Yours faithfully  
Raju Dutta  
Assistant Professor  
Department of Mathematics  
Sushil Kar College