

# SUSHIL KAR COLLEGE

## Practical Examination , 2021.

B.Sc (GENERAL) , SEMESTER – 1

SUBJECT: **COMPUTER SCIENCE(CMSG).**

**(Word Processing, Spreadsheet,  
Presentation, and web design by HTML/PHP)**

PAPER: **(CC1/GE1) Practical**

DATE OF EXAMINATION: 08.03.2022

TIME OF EXAMINATION: 12.30 PM – 2.30 PM.

FULL MARKS: 30

Email – [cmmsgskcsem1@gmail.com](mailto:cmmsgskcsem1@gmail.com)

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Answer any five(5) Qns.

6[3( viva)+3(writing)] x 5 = 30

1. **How to edit PDF document in higher version of MS word?**
2. **How to insert caption in your image?**
3. **How to create a Macro in word 2013 ?**
4. **How many data formats are available in Excel? Name some of them.**
5. **Explain few useful functions in Excel.**
6. **Difference between COUNT, COUNTA, COUNTIF and COUNTBLANK in Ms-Excel.**
7. **What is IF function in Excel?**
8. **How many types of heading does an HTML contain?**
9. **Which HTML tag is used to display the data in the tabular form?**
10. **How to create a nested webpage in HTML?**

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