

13.05.2016

NOTICE

1. For application form the students are directed to visit our college website www.susilkarcollege.com . Online link will remain open from **16th May to 8th June, 2016**.

2. After the online submission, the students are directed to take a printout of the application form (College copy + Student Copy) and deposit an **application fee of 150/-**.

3. **Application fee of Rs. 150/-** is to be deposited to the college's bank account no. **32572000874** at the STATE BANK OF INDIA, Champahati Branch, Champahati or any other SBI Branch with requisite Bank charge.

Alternatively, students can also pay the application fee online (using debit card etc.). But a hard copy of the transaction slip must be compulsorily submitted with the application form for it to be considered valid. (Online payment option is not available right now. Information regarding commencement of the online payment mode will be available in due time .)

4. The students have to submit the following **documents** to the college within **10th June, 2016**.

a) Printout of the application form signed by the candidates themselves and a stamp sized photograph of the candidate pasted in the allotted space.

b) College Copy and the Student Copy of the application form duly stamped by the bank. In case of students opting for online mode of payment, college and student copy of the application form must be accompanied by hard copy of the transaction slip.

c) Attested photocopy of H.S. mark sheet.

d) Attested photocopy of Madhyamik Admit card or of equivalent examinations.

e) Photocopy of SC/ST/OBC certificate (**obtained from SDO office**) should be duly attested by the head of the institution last attended.

5. On receiving the application form along with the relevant documents, the college will stamp the students' copy and hand it over to the candidate. The candidates are advised to retain it for future correspondence. The last date for submitting the printouts of the online application is **10th June, 2016**.

6. The merit list for all subjects will be published on the college website and notice board on **15.06.2016**.

7. Admission to Honours and General Courses will start from **21st June, 2016**.

8. Admission and form fill-up guidelines have been furnished in the website and the online link.

8. Subsequent information will be available on the college website and notice board in due course.

Principal